

## Plan on the Usage of Capacity Enhancement Grant 2020-2021

Name of School: St. Paul's Convent School

School Code: 514217

School Year: 2020-2021

Means by which teachers have been consulted: Opinion surveys, teachers' and students' interview

No. of operating classes: 36

Balanced brought forward: \$667,875

Total Income: \$1,528,039

Total Expenditure: \$926,640

Surplus: \$601,399

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources required	Criteria of Success	Method(s) of Evaluation	Person In-charge
Diversified Interests Programme	(1) To extend students' potential in different areas	Organize various activities that cater for the interests and needs of all F.1 - F.6 students. Hire service providers or part-time tutors to provide diversified interests programme. This includes: Athletics, Badminton, Dragon Dance, Table Tennis, Swimming, Chinese Dance, Western Dance, Young Entrepreneurs, Junior Choir, Chinese Orchestra, Symphony Orchestra, Japanese for Pleasure, Korean for Pleasure, French for Fun, Elementary German, Mathematics Olympiad, Foundation of Chinese Medicine, Herbal Drink Development and	Students will be given opportunities to develop different potential and interests. Under the guidance and teaching of professional tutors, they can have more time to learn and practise their skills for competitions or performance.  Students are provided ample opportunities to explore their potentials via other learning experience (OLE) like outings, field trips,	There are 24 sessions throughout the year starting from 30 September 2020 and ending on 12 May 2021	\$926,640	a) Satisfactory students' attendance rate. b) Positive feedback from teachers and students. c) Students' achievement in inter-school competitions or performance inside and outside school. d) Students achieving satisfactory results in BTEC assessment. e) Students showing interest in Language Programs in 2020-2021 enrolment.	Feedback from students and teachers survey  Coordinator will visit the classes	Mrs. M. Iu

		Lingzhi Project and BTEC programmes (Business & Information Technology)	<p>voluntary services, talks or exhibitions to achieve the best learning outcome.</p> <p>Students can register BTEC courses to obtain an international accreditation which is equivalent to IAL Level.</p>					
	(2) To support teachers in Professional and Curriculum Development	<p>Organize various staff development programmes for teachers including school-based assessment, on-line teaching, ActivPanel, mobile learning, iPads for learning, E-Portfolio Platforms, E-Learning Platforms, Continuous Professional Development Platform and Language teaching and learning. Teachers responsible for Creative Media and IT classes are encouraged to take training classes in order to develop their professionalism.</p>	<p>Teachers will have time on every Wednesday afternoon for departmental staff development.</p> <p>Minimize non-teaching duties of teachers.</p> <p>Panels can have more time for panel meetings, planning of curriculum, collaborative teaching and experience sharing on various teaching strategies via up-to-date technology.</p>			<p>a) Positive feedback from teachers.</p> <p>b) Teachers' understanding and mastery of the school targets and the teaching curriculum are enhanced.</p> <p>c) More coherent and relevant staff development programmes are organized.</p> <p>d) Staff are well equipped with the latest information technology on teaching and learning.</p>	Teachers' feedback	Panel Heads and Staff Development Team